



# Division of Environmental Biology Virtual Office Hour

*How to Write a Great Budget*

*Please submit questions via the Q&A button available to you on Zoom.  
Please set to "Send anonymously"*

# Welcome!

## Division of Environmental Biology

DGA (Division of Grants and Agreements) Staff in attendance today:

- Deidre Coates – [dcoates@nsf.gov](mailto:dcoates@nsf.gov)
- Vanessa Richardson – [vrichar@nsf.gov](mailto:vrichar@nsf.gov)
- Christine Castell – [ccastell@nsf.gov](mailto:ccastell@nsf.gov)
- Shirley Kercher – [skerchne@nsf.gov](mailto:skerchne@nsf.gov)
- Wille Mae Powell – [wpowell@nsf.gov](mailto:wpowell@nsf.gov)
- Tyffani Smith – [tnsmith@nsf.gov](mailto:tnsmith@nsf.gov)
- Jeremy Wojdak (host) – Division of Environmental Biology
- Chris Balakrishnan – Division of Environmental Biology

Facilitators – Megan Lewis, Christina Washington, and Bill Lawson



# DEB Virtual Office Hour

DEB Office Hours: second Monday of each month, 1-2pm Eastern

## Upcoming Topics:

- March 13: PAPPG 23-1: Cracking the code – Understanding NSF policies and procedures that shape your funding opportunities
- April 10: Primarily Undergraduate Institutions (PUI)
- May 8: CAREER Solicitation (NSF 22-586)



# DEB Blog posts upcoming topics, registration, and recap posts

<https://debblog.nsfbio.com/office-hours/>

## DEBrief

Blog of the Division of Environmental Biology, NSF

[Home](#) [DEB Resources and Links](#) [Office Hours](#) [About](#) [Blog Policies](#)



### Office Hours

Join us the **second Monday of each month from 1pm-2pm Eastern Time** for the Division of Environmental Biology's (DEB) Virtual Office Hours. Representatives from each of the four clusters will be available to discuss specific programs and funding opportunities. There will then be an open question and answer period – questions can be on any NSF or DEB topic.

Join us remotely and bring your questions! Please use the registration link below to set up your



NOVEMBER 16, 2021 BY DEB SCIENCE STAFF

### 11/8/21 Virtual Office Hours Recap – Biodiversity on a Changing Planet

The Division of Environmental Biology (DEB) held its latest Virtual Office Hour on November 8, 2021. We host these office hours 1-2pm EST on the 2nd Monday of every month. There is a designated theme each time, but attendees are welcome to ask about other NSF-related topics. Program Officers provided an introduction to the new solicitation, [Biodiversity on a Changing Planet \(BoCP, NSF 22-508\)](#). The presentation and other documents are available here:

[Slides \(PDF\)](#)

[PAPPG 22-1](#)

If you were unable to attend, here are some of the questions asked during the Q & A section:

**Q: Will proposals for the Implementation Track for BoCP be competitive if they are proposed by entirely new teams rather than previously established collaborations?**

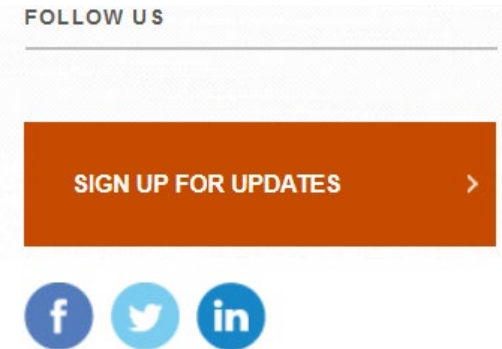
A: Competitiveness is about the quality of the proposal, as defined by the merit review



# BIO Newsletter

Quarterly updates on new priorities and solicitations, highlights from the community, and more!

Visit [www.nsf.gov](http://www.nsf.gov)



**Volunteer to review:**

<https://www.surveymonkey.com/r/DEBexpertise>



# \*\*\*New Core Programs Solicitation\*\*\*

## NSF 23-549

- **Data Management Plan:** This solicitation contains updated information about plans for specimen management.
  - **IntBIO Track:** An Integrative Research in Biology (IntBIO) Track has been added. This track invites submission of collaborative proposals to tackle bold questions in biology that require an integrated approach to make substantive progress.
  - **NSF-NERC Submissions:** This solicitation includes updated information and links about international collaborative research opportunities with the UKRI NERC program.
  - **Safe and Inclusive Working Environments:** The Directorate for Biological Sciences requires that proposers who include off-campus or off-site research as part of their project submit, as supplementary documentation, a Plan for Safe and Inclusive Working Environments.
- Check out the DEB Blog for more information



Division of Grants & Agreements (DGA)  
Jamie H. French, Division Director  
Lisa Scott-Morring, Deputy Division Director  
Deidre Coates, Branch Chief  
Vanessa Richardson, Team Leader  
Shirley Kerchner, Grants Administrator

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# NSF Proposal Budget

Senior Personnel

Other Personnel

Equipment

Participant Support

Subawards

G6. Other

Indirect Costs

				FOR NSF USE ONLY				
SUMMARY PROPOSAL BUDGET								
ORGANIZATION XXXX				PROPOSAL NO.		DURATION (MONTHS)		
						Proposed	Granted	
PRINCIPAL INVESTIGATOR/PROJECT DIRECTOR JOHN DOE				AWARD NO.				
A. SENIOR PERSONNEL: P/PI/D, Co-PIs, Faculty and Other Senior Associates List each separately with name and title. (A.7. Show number in brackets)				NSF-Funded Person-months			Funds Requested By Proposer	Funds Granted by NSF (If Different)
				CAL	ACAD	SUMIR		
1. John Doe				1.0			\$12,020	\$
2.								
3.								
4.								
5.								
6. ( ) OTHERS (LIST INDIVIDUALLY ON BUDGET EXPLANATION PAGE)								
7. (1) TOTAL SENIOR PERSONNEL (1-6)							12,0201	
B. OTHER PERSONNEL (SHOW NUMBERS IN BRACKETS)								
1. (1) POSTDOCTORAL ASSOCIATES				2.0			19,334	
2. ( ) OTHER PROFESSIONALS (TECHNICIAN, PROGRAMMER, ETC.)								
3. ( ) GRADUATE STUDENTS								
4. ( ) UNDERGRADUATE STUDENTS								
5. ( ) SECRETARIAL - CLERICAL (IF CHARGED DIRECTLY)								
6. ( ) OTHER								
TOTAL SALARIES AND WAGES (A + B)								
C. FRINGE BENEFITS (IF CHARGED AS DIRECT COSTS)								
TOTAL SALARIES, WAGES AND FRINGE BENEFITS (A + B + C)								
D. EQUIPMENT (LIST ITEM AND DOLLAR AMOUNT FOR EACH ITEM EXCEEDING \$5,000.)								
TOTAL EQUIPMENT								
E. TRAVEL								
1. DOMESTIC (INCL. CANADA, MEXICO AND U.S. POSSESSIONS)								
2. FOREIGN								
F. PARTICIPANT SUPPORT								
1. STIPENDS \$ 15,000								
2. TRAVEL 5,000								
3. SUBSISTENCE 3,000								
4. OTHER 2,000								
TOTAL NUMBER OF PARTICIPANTS (12)				TOTAL PARTICIPANT COSTS				
G. OTHER DIRECT COSTS								
1. MATERIALS AND SUPPLIES								
2. PUBLICATION/DOCUMENTATION/DISSEMINATION								
3. CONSULTANT SERVICES								
4. COMPUTER SERVICES								
5. SUBAWARDS							37,062	
6. OTHER							4,062	
TOTAL OTHER DIRECT COSTS								
H. TOTAL DIRECT COSTS (A THROUGH G)								
I. INDIRECT COSTS (F&A) (SPECIFY RATE AND BASE)								
TOTAL INDIRECT COSTS (F&A)								
J. TOTAL DIRECT AND INDIRECT COSTS (H + I)								
K. RESIDUAL FUNDS (IF FOR FURTHER SUPPORT OF CURRENT PROJECT SEE GPG I.D.7.)								
L. AMOUNT OF THIS REQUEST (J) OR (J MINUS K)							\$	\$
M. COST SHARING: PROPOSED LEVEL \$				AGREED LEVEL IF DIFFERENT: \$				
PI/PO TYPED NAME AND SIGNATURE*				DATE	FOR NSF USE ONLY			
ORG. REP. TYPED NAME & SIGNATURE*				DATE	INDIRECT COST RATE VERIFICATION			
					Date Checked	Date of Rate Sheet	Initials-ORG	

NSF Form 1030 (10/99) Supersedes All Previous Editions

\*SIGNATURES REQUIRED ONLY FOR REVISED BUDGET (GPG III.C)





# What aspects of my project can I modify?

- **Changes in budget**

- You have discretion to spend the award how you think best to accomplish the project, except:
  - You are bound by NSF policy and institutional policy on allowable costs
  - Movement of funds out of the Participant Support Cost category requires NSF permission
  - No unauthorized changes to the scope of the project

- **Change of institution**

- Requires agreement among three parties
  - Old institution, new institution, and NSF

- **Change in PI team**

- Requires request to NSF, team must remain capable of the project



# Submitting a proposal with international work?

THIS PROPOSAL INCLUDES ANY OF THE ITEMS LISTED BELOW

- BEGINNING INVESTIGATOR
- DISCLOSURE OF LOBBYING ACTIVITIES
- PROPRIETARY & PRIVILEGED INFORMATION
- HISTORIC PLACES
- VERTEBRATE ANIMALS IACUC App. Date \_\_\_\_\_  
PHS Animal Welfare Assurance Number \_\_\_\_\_
- TYPE OF PROPOSAL Research

- HUMAN SUBJECTS Human Subjects Assurance Number \_\_\_\_\_  
Exemption Subsection \_\_\_\_\_ or IRB App. Date \_\_\_\_\_

- FUNDING OF INT'L BRANCH CAMPUS OF U.S. IHE
- FUNDING OF FOREIGN ORGANIZATION OR FOREIGN INDIVIDUAL
- INTERNATIONAL ACTIVITIES: COUNTRY/COUNTRIES INVOLVED

Check one box

**KE SF**

- COLLABORATIVE STATUS

**A collaborative proposal from multiple organizations (PAPPG II.D.3.b)**

OR

THIS PROPOSAL INCLUDES ANY OF THE ITEMS LISTED BELOW

- BEGINNING INVESTIGATOR
- DISCLOSURE OF LOBBYING ACTIVITIES
- PROPRIETARY & PRIVILEGED INFORMATION
- HISTORIC PLACES
- VERTEBRATE ANIMALS IACUC App. Date \_\_\_\_\_  
PHS Animal Welfare Assurance Number \_\_\_\_\_
- TYPE OF PROPOSAL Research

- HUMAN SUBJECTS Human Subjects Assurance Number \_\_\_\_\_  
Exemption Subsection \_\_\_\_\_ or IRB App. Date \_\_\_\_\_

- FUNDING OF INT'L BRANCH CAMPUS OF U.S. IHE
- FUNDING OF FOREIGN ORGANIZATION OR FOREIGN INDIVIDUAL
- INTERNATIONAL ACTIVITIES: COUNTRY/COUNTRIES INVOLVED

Check two boxes

**KE SF**

- COLLABORATIVE STATUS

**A collaborative proposal from multiple organizations (PAPPG II.D.3.b)**



# Overview of international work in DEB

- **Working in an international location (check one box)**
  - Permitting, environmental compliance
  - Funds for international travel in budget line E.2.
- **Some international collaboration (check two boxes)**
  - Funds are going to an international collaborator or international infrastructure
- **Strong international collaboration, equal partners**
  - BSF (Israel) and NERC (UK) partnerships with DEB
  - China, South Africa, and Sao Paulo partnerships with Biodiversity on a Changing Planet program and/or Ecology and Evolution of Infectious Diseases Program



# Some International Collaboration

- NSF funds can be used to support collaborators outside the U.S. in special circumstances
  - Local (U.S.) support is not feasible AND the foreign organization will carry out the activity more effectively
  - **AND** the foreign organization contributes a unique organization, facilities, geographic location and/or access to unique data resources not generally available to U.S. investigators or other resources that are essential to the success of the proposed project
  - **AND/OR** the foreign organization to be supported offers significant science and engineering education, training or research opportunities to the U.S.
- These funds can be requested in:
  - G3. Consultant Services
  - G5. Subawards
- International collaborators can also be supported as participants in budget category F. Participant Support Costs



# Recent Funding Opportunities

Find links to all recent solicitations and DCL at the left side of the BIO webpage under Funding

**Remember – Many BIO solicitations have no deadlines and no submission limits.**

- [NSF 23-549](#) – Division of Environmental Biology Core Programs - **No deadline**
- [NSF 22-591](#) – Opportunities for Promoting Understanding through Synthesis (OPUS) – **No deadline**
- [NSF 22-603](#) – Mid-Career Advancement (MCA) – **Target Window 1 Feb - 1 March**
- [NSF 23-542](#) – Biodiversity on a Changing Planet – **Deadline March 29**
- [NSF 23-546](#) – Incorporating Human Behavior in Epidemiological Models (IHBEM) – **Window April 3 - 14**
- [DCL 22-122](#) – Planning Proposals to Catalyze Innovative and Inclusive Wildland Fire Science through Diverse Collaborations
- [DCL 21-021](#) – Career-Life Balance Supplement
- [BIO 18-001](#) – Biological Sciences Temporary/Rotator Program Officer

